ACCESS and Accommodations Syllabus Statement for Atlanta, Douglas, Henry and Newnan

Students requiring accommodations for a disability should inform the instructor as early in their matriculation as possible or by the close of the first class meeting. The instructor will refer you to the ACCESS and Accommodations Coordinator to document your disability and determine eligibility for accommodations under the ADAAA/Section 504. In order to receive accommodations, eligible students must provide each instructor with a “Faculty Accommodation Form” from the ACCESS and Accommodations Office. Students must return the completed and signed form to the ACCESS and Accommodations Coordinator (208 Sheffield Student Center). For convenience, anyone can send this information through Campus Mail, fax the form to (678) 547-6373 or e-mail the form as an attachment to stilley_r@mercer.edu. Even students with a documented disability who do not wish to use academic accommodations are strongly encouraged to register with ACCESS and Accommodations and complete a Faculty Accommodation Form each semester.

For additional information, please contact Richard Stilley, ACCESS and Accommodations Coordinator / Associate Dean of Students, at (678) 547-6823 or visit the website at http://atlstuaffairs.mercer.edu/disability-services.cfm